Product	Guest Services Chair AP010

European Authorized Representative	Manufacturer
MedEnvoy Global B.V.	Staxi Corp
Prinses Margrietplantsoen 33 – Suite 123	424 Williamson- Zebulon Rd
2595 AM The Hague	Williamson GA 30292
The Netherlands	USA

1.0 Classification and Intended Use

Staxi Guest Services Chair is a class I medical device under Regulation (EU) 2017/745 (for MDR). GMDN Code: V080502. The Staxi Guest Services Chair is a stackable transport chair intended to safely and efficiently transport passengers within hospitals, airports, and similar facilities, operated by an attendant.

Fig 1. Staxi Guest Services Chair

2.0 Chair Part Codes – incl. Colors			
AP010-X	008500391030 49	AP010-R	008500391030 32
AP010-L	008500391030 25	AP010-C	008500391030 18

3.0 Instructions for safe use:

- Before use, visually inspect the chair to confirm that all components are securely fastened and 4 wheels roll smoothly. Then, ensure that the brake is functioning properly by testing that the chair will not roll forward while the brake is engaged.
- Entry/Exit: Safest from the side by lifting armrest.
- When entering the chair from the front, footrest must be raised. Once the occupant is seated and prior to disengaging the brake, the footrest must be lowered.
- When side entry is used, the footrest may remain lowered.
- Disengage the brake (Moving): Squeeze brake bar and push.
- Engaging the brake (Stopping): Release brake bar (auto-locks).
- Do not disengage brake bar while passengers enter/exit.
- Weight Capacity: 600lbs / 272kg.
- Passengers must be able to sit upright unassisted. Do not use this chair for young children or those without upper truncal control. Passengers must be able to hold themselves upright unassisted.
- Attendant must stay with chair when occupied.
- Do not overload the chair.
- Avoid tip-overs and falls.

- o Only one passenger at a time.
  - o Avoid curbs and ledges
  - o Do not attempt a U-turn or 360 maneuver on a slope, ramp or incline.
  - o Do not stand on footrests.
  - o Never wheel this chair on escalators or stairs.
- Always use seatbelt if one is installed
- Use caution when maneuvering the chair, to avoid pinching arms or hands between armrests and walls or door edges when navigating narrow doorways or tight gaps.
  - o Avoid tight spaces.
- For transporting passengers only. Do not transport luggage in the seat or on passenger's lap.
- Never place children in car seats on this chair.
- Check functional parts regularly, as per the Use & Maintenance Guide.

4.0 Handling and Storage:

- Staxi chairs are designed to save space by nesting horizontally.
- Do not stack chairs on top of each other.
- Keep chairs indoors where possible, protected from weather to maximize lifespan.
- Additional information on the use and maintenance of the Guest Services chair can be found in the User and Maintenance Guide. Download from http://staxi.com/IFU

5.0 Cleaning:

- Clean between users or when soiled using a neutral-pH, non-corrosive detergent or approved low-level disinfectant; follow the product label for dilution/contact time.
- Wipe only; do not immerse. Avoid solvents, abrasives, steam/pressure washing, and unapproved bleach.
- After cleaning, inspect critical parts; remove from service if damaged or not functioning.

6.0 End-of-Life Disposal Information:

Dispose of the chair and its components in accordance with local regulations. End-of-life components may be managed through normal solid-waste or recycling streams. Cushion and textile parts may be recycled where programs exist.

7.0 Declaration:

Staxi Corp declares that the above-mentioned products meet the provisions of the following EU legislation:

- Medical Devices Regulation (EU) 2017/745
- EN ISO 15223-1:2021 for symbols
- EN ISO 20417:2021 for labelling

8.0 Notice:

If you observe or have a serious incident with the Staxi Transport Chair, report this to Staxi and the and the competent authority of the Member State in which you are based.